

1        **Name**

1.1        The Club shall be known as "Gateway Amateur Boxing Club"

2        **Aims**

2.1        The aim of the Club shall be to promote amateur boxing, and sports training

3        **Membership**

3.1        Membership of the Club shall be open to all of the Community

3.2        Membership shall be confirmed upon payment of a monthly membership fee; the amount of which shall be decided by the committee. All memberships shall lapse monthly

3.2.1        The members of the committee shall be exempt from the membership fee during their term of office.

4        **The Committee**

4.1        The Club shall be run by an elected committee, composed of the following posts in the order of seniority:

President

Secretary

Treasurer

Chairman

Safety Officer

Ordinary Committee Members

All the members of the Committee must be fully aware of their duties, at time of their appointment.

4.2        The President and Chairman shall be responsible for the smooth running of the Club overseeing the functions of the other Committee members and shall be responsible for performing or appropriately delegating tasks for which no particular Committee member is responsible. The President shall be primarily responsible for liaison with external groups.

4.3        The Secretary shall be responsible for keeping the minutes of the Club meetings and to respond to routine administrative tasks. He shall ensure that the minutes of the Club are available to all members by publishing them in the Club newsletter and other such methods which are deemed appropriate.

4.4        The Treasurer shall be responsible for the Club's funds, servicing its bank accounts, and preparing the accounts of the Club needed.

4.5        The Safety Officer shall be responsible for attending safety seminars and checking the safety of equipment before its use by Club members.

- 4.6 The OCM's shall have no specific tasks except as directed from time to time by the Committee, in particular the exercising of specific duties of other Committee members where the member in question is unable to perform these duties.
- 4.7 The Committee as a whole shall decide on which events and activities the Club undertakes.
- 4.7.1 Such decisions shall be taken at Committee meetings which shall be held in Spartans Gym, with at least on week's notice given except in the case of an emergency. Committee meetings shall be held at least once per Quarter Yearly.
- 4.7.2 Two thirds of the presently active committee shall be the quorum for these Committee meetings, with the meeting chaired by the most senior member present.
- 4.7.3 Committee decisions are by simple majority and subject to review at later Committee meetings. The meeting chairman will have a casting vote.
- 4.7.4 All Committee meetings shall be open to any interested members of the Club. The minutes shall be made available to the Club in a timely manner.
- 4.8 Any Committee member who is absent from two consecutive meetings without giving his apologies shall be suspended, and his duties carried out by another Committee member or person nominated by the remaining Committee until such time as the Committee is unanimously satisfied that his absence had a genuine motive. If not thus satisfied after one month's absence, the Committee may appoint a temporary replacement for that post, subject to election at an EGM held as soon as possible afterwards. The suspended Committee member may stand for election at this point.
- 4.9 Motion of no confidence: If two-thirds of the committee, or a petition of twenty members or 15% of the Club's members, whichever is less, so move, then a Committee member must face a motion of no confidence at a meeting of the Club, The Committee member so challenged must be given at least two weeks notice in writing of this motion, and at the meeting must be given the opportunity to defend himself. If two thirds of the members present and voting at that meeting support the motion then the individual shall be removed from the Committee. The vacancy shall be filled as in paragraph #4.8 (above). The deposed Committee member may stand for re-election at that time.
- 4.10 One member of the Committee is required to have a sense of humour.

## 5 **General Meetings**

- 5.1 The quorum for General Meetings shall be twenty voting members or 15% of the voting membership, whichever is less, including at least two-thirds of the active committee members.
- 5.2 General meetings shall chaired by the most senior committee member present, who shall have a casting vote if necessary.
- 5.3 Annual General Meetings

5.3.1 The AGM shall be held at Spartans Gym

5.3.2 The order of business at the AGM shall be as follows:

1. Reading of the minutes of the previous AGM;
2. Procedural matters, including any amendments to the constitution proposed by the outgoing committee;
3. Presidents address;
4. Treasurer's statement
5. Nominations from the floor for other positions;
6. Heckling meeting of candidates for election
7. Election of the new committee
8. Procedural matters and constitutional amendments proposed by the new Committee or the membership;
9. Forthcoming events
10. Any other competent business

### 5.3.3 Elections

- (a) All committee posts shall be open to election at the AGM
- (b) Only members of the Club may stand for election. Candidates for President must have already served a full session on the committee
- (c) All nominees, supported by a proposer, a seconder and the candidate's signature of approval, must be in the hands of the President or Secretary at least one week before the meeting. Late nominations or oral nominations are permissible, but must be approved by a majority of members present and voting at the meeting.
- (d) Elections for posts shall be conducted in order of seniority. President first. Elections are by simple majority of members present and voting. Procedure shall be established by the Chairman of the meeting. Postal votes shall be accepted if submitted to the Committee before the start of the meeting clearly stating the member's name and voting preference. Voting by proxy shall not be permitted.
- (e) Any candidate nominated in advance who is defeated for a particular post may be orally nominated at the meeting for any other post.

## 5.4 Extraordinary General Meeting (EGMs)

5.4.1 An EGM may be called by the decision of the Committee, or by a petition of twenty members or 15% of the membership whichever is less. At least two

weeks notice of an EGM must be given to the Club except in emergencies. An emergency EGM may be held immediately, but any decision which it reaches are subject to ratification at a full EGM two weeks later or at the AGM, whichever is first.

5.4.2 Procedure and order of business for an EGM are as for the AGM, except:

1. Committee posts are not automatically open to election;
2. Any motions of no confidence proposed at an EGM must be conducted prior to any elections.
3. If desired by a two-thirds majority of those present and voting a Committee post made vacant by a motion of no confidence at an EGM can be put up for immediate election, otherwise the election shall be held at an EGM two weeks later, or at the AGM, whichever is first

5.4.3 Ratification of an emergency EGM shall be by two-thirds majority of those present and voting at the subsequent full EGM or AGM,

5.4.4 All decisions other than those specified above shall require a simple majority, save that reversing any earlier decision shall require a two-thirds majority.

## 6 Sparring

6.1 Gateway Amateur Boxing Club accepts no responsibility for injuries sustained during sparring between Club members

6.2 The Coach appointed by Gateway will accept no responsibility for injuries sustained during sparring between Club members.

6.3 Sparring may only take place between fully subscribed members.

6.4 Sparring must take place under the supervision of a Club Coach.

6.5 Members undertaking sparring must wear a gum shield and face shield. Groin shields are provided but use is optional, the balls are in your court.

## 7 Club Coach

7.1 The position of Club Coaches are appointed at the discretion of the Committee.

7.2 If a Club Coach is found to have repeatedly gone against decisions of the Committee he may be dismissed.

7.3 If two thirds of the Committee or a petition on twenty members, or 15% of the Club's membership whichever is less, so move then a Coach must face a motion of no confidence at a meeting of the Club. The Coach must be given two weeks notice in writing of this motion, and at the meeting must be given the right to defend himself. If two thirds of the members present and voting at that meeting support the motion then the Coach shall be dismissed from his position. The Committee shall appoint a new coach within one month.

7.4 Any member dissatisfied with the activities of a Coach should bring his grievance in the first place to any committee member as an individual and then to the whole Committee if these are still not satisfied.

7.5 The travelling expenses of the Coaches for travel to and from competitions with the Club shall be paid for personally.

## 8 **Rules of Conduct**

8.1 The Club shall not participate and not condone any actions which discriminate against individuals on grounds of gender, race, disability, sexuality, religion or political beliefs.

8.2 Any member dissatisfied with the activities of the Club should bring his grievance in the first place to any committee member as an individual and then to the whole Committee if these are still not satisfied.

8.3 The Committee shall not use Club funds for personal purposes.

8.4 The Club accounts shall be audited at least once per annum.

8.5 Club members are required to attend at least one Club social event during the session for which they are members.

## 9 **This Document**

9.1 Any words in this Constitution, which indicate masculine gender, may also be read as their female equivalents.

9.2 Only a quo rate General Meeting of the Club may amend the constitution. A two thirds majority of those present and voting shall be required to pass any amendment, including adopting a new Constitution. Proxy and postal votes may not be used.

9.3 The Secretary of the Club shall keep the Constitution up to date and shall preserve historical copies of it.

9.4 An up to date copy of the Constitution shall be made available to members at the start of each term.

9.5 Current copies of the Constitution shall be held by the Secretary and posted on the Club Webpage and Club notice board in the Gym.